

Dear Key Advisers and Leaders:

Enclosed you will find information related to the 2017 Key Club District Convention.

You should find the following items.

1. Convention Fact Sheet
2. Tentative Convention Schedule and Workshop Schedule
3. Convention Registration Instructions
4. Convention Registration Form with pricing and completion instructions (and credit card payment information should you choose to pay that way)
5. Authorization to Attend Event and Emergency Medical Treatment Authorization form
6. Dress Code Guide
7. Advisers Checklist and Code of Ethics and Responsibility for Adults
8. The Service Fair application
9. Information on program book ads
10. Delegates and Alternates Certificate of Election
11. KC Cash application (which was previously sent to clubs)
12. Information on Strawberry Square eating alternatives
13. Information on a Convention Service Project

Please note that we are working on having Strawberry Square extend its Friday evening dinner hours and open earlier on Saturday.

Information on parking will be sent to all clubs as they register.

A paper copy of this information is being sent to all clubs.

Also, you will find information on Key Leader.

This information will be posted to the District website ([www.pakeyclub.org](http://www.pakeyclub.org)). Updates to the program will be posted there as well.

Very truly yours,

Kevin E. Thomas  
District Executive Director

Pennsylvania District of Key Club International  
2793 Old Post Road, Ste. 12  
Harrisburg PA 17110-3683  
717-540-9300

# **2017 KEY CLUB DISTRICT CONVENTION FACT SHEET**

**WHEN:** MARCH 10-12, 2017

**WHERE:** Hilton Hotel and Conference Center  
Harrisburg

**COST:** Quad: \$207.00 per person  
Triple: \$231.00 per person  
Double: \$279.00 per person  
Single: \$422.00 per person

Price includes Saturday dinner, two nights lodging and  
Convention Registration Fee

**SPECIAL NOTE:** The Hilton is attached to Strawberry Square which has a large  
food court with a wide array of food choices.

## **REGISTRATION**

**DEADLINE:** February 3, 2017

**QUESTIONS:** E mail either Michelle ([michelle@pakiwanis.org](mailto:michelle@pakiwanis.org)) or Kevin  
([kevin@pakiwanis.org](mailto:kevin@pakiwanis.org)) or call one of them at 717-540-9300

# SCHEDULE

71st Annual Pennsylvania Key Club District Convention | March 10-12, 2017 | Harrisburg, PA

## Friday, March 10, 2017

2:00 – 5:30 pm

Key Club Registration Desk Open  
Key Club Contest Registration  
Desk Open

3:00 pm

Hotel Check-In Available

4:30 – 5:00 pm

2017-18 District and International  
Office Candidates Meeting

5:00 – 6:30 pm

Dinner on Your Own

6:45 – 8:30

Opening Session

8:45 – 9:45

Meet & Greet Ice Breakers

10:00-11:30

Meet & Serve

12:00

Curfew

## Saturday, March 11, 2017

8:00 – 9:30 am

Zone Caucusing (Meet the  
Candidates)

9:30 – 9:45 am

Home Club Discussion on  
Candidates

10:15 – 11:00 am

Workshops – Round I

11:15-12:45 pm

Lunch on Your Own  
Service Fair

## Saturday, March 11, 2017 (continued)

1:00 – 1:45 pm

Workshops – Round II

2:00 – 2:45 pm

Workshops – Round III

3:00 – 3:45 pm

Workshops – Round IV

3:00-4:30 pm

House of Delegates (Business  
Session)

3:45 – 5:00 pm

Contest Entry Exhibit

5:00 – 5:30 pm

Contest Entry Pick-Up

5:45 – 7:15

Governor's Banquet

8:00- 9:45

Awards & Recognition Session

10:00-11:30

Dance

12:00

Curfew

## Sunday, March 12, 2017

8:00 – 8:45 am

District Board Family Reception

9:00 – 10:30

Farewell Session

**Schedule is subject to change. For the latest complete schedule, please visit [www.pakeyclub.org](http://www.pakeyclub.org).**



# WORKSHOPS

71st Annual Pennsylvania Key Club District Convention | March 10-12, 2017 | Harrisburg, PA

District Convention is a great opportunity to learn about service projects, fundraisers, Key Club International initiatives, and more! Below are a few of the workshops that will be hosted at this year's convention.

**Officer Training.** Recently elected as an officer of your club? Join us to learn the responsibilities of your role and how you can take your club to new heights during the upcoming year.

**Membership Development.** More members mean more hands for service. Learn how you can increase club members and keep your existing member involved in your service projects and fundraisers.

**Pepping Up Meetings.** Have your club meetings lost their zeal? Join us to learn ways to add energy and enthusiasm to your home club meetings.

**Website Resources & Social Media.** Did you know Key Club International offers tons of resources to help your club excel? Learn how to navigate these resources and how to utilize social media platforms with your club.

**Youth Serving Youth – Early Childhood Development.** Learn about projects your club can complete as part of the Youth Serving Youth initiative. This workshop will focus on how to best engage young children while reading to them.

**Service Projects.** Complete service projects during this workshop and take these great project ideas back to your home club meetings.

**Key Leader.** Calling all current and future leaders. . . Learn about an exciting weekend-long leadership retreat through a series of hands-on activities.

**Circle K.** Calling all seniors. . . Hear from current Circle K members about how to get involved in Circle K and service projects at your future college/university.

**Ice Breakers.** Meet Key Clubbers from across the District as you participate in fun and exciting ice breakers. Then take those ice breakers home and share with your home club.

**Scholarship & College Applications.** Calling all juniors. . . Learn tips and tricks from graduating seniors about how to best prepare for the college application process.

**Public Speaking.** Preparing for a class presentation or speaking at your next local Kiwanis meeting? Take your public speaking skills to the next level with tips and tricks you learn during this exciting workshop.

Plus. . . additional workshops to be led by members of Key Clubs of the PA District.

Plus. . . a series of workshop for new and returning advisors.



## KEY CLUB DISTRICT CONVENTION REGISTRATION INSTRUCTIONS

### PLEASE READ VERY CAREFULLY!

1. For the 2017 District Convention, there will be only one registration option. There will be no exceptions to this rule. If there are any Students or Advisors who need or want vegetarian meals, please place a LARGE "V" next to their name(s) on the registration form.
2. **REGISTRATION FORMS MUST BE TYPE WRITTEN OR VERY LEGIBLY PRINTED.** If desired, the registration form can be downloaded from the District website in word format so that you can complete it on a computer.
3. Registration cannot be processed without a check or credit card (Visa, Mastercard, AMEX or Discover) for the total amount payable. Make checks payable to Pennsylvania District - Key Club. Credit Card payment must complete the enclosed credit card form. **The entire amount must be included to hold any reservations.**
4. **THE KIWANIS DISTRICT OFFICE WILL NOT MATCH STUDENTS FROM DIFFERENT CLUBS.** If students want to be matched with students from another school, the club/students will have to do this on their own and make those arrangements prior to submitting their registration forms to the Kiwanis District office. Clubs are free to make their own arrangements with other clubs. However when those clubs submit their registration forms, it must be clear which clubs are sharing rooms and which students are sharing rooms. Additionally, the advisor must send along a note that he/she has given approval for the sharing arrangement.
5. We will continue to offer matching for advisors who otherwise would have to take a single room; we will find you a roommate so that you will not have to take a single room if you do not wish too. However, we will only find one roommate for you. Additionally, you may have to share a king bedded (single bed) room as priority will be given to rooms with 3 or 4 people. **Advisors may not share rooms with students.**
6. **ONE ADVISOR OR ADULT MUST BE REGISTERED FOR EVERY TEN (10) KEY CLUBBERS.** All clubs must have an advisor staying with them at the hotel.
7. **The registration deadline is February 3, 2017.** For registrations received after February 3, 2017, space cannot be guaranteed and prices may increase.
8. Cancellations will be accepted in writing only - no phone calls. *All cancellations must be received by March 7, 2017.* After that date, no cancellations will be accepted.
9. Send completed registration form and payment or payment information to: **Key Club Convention; Kiwanis District Office; 2793 Old Post Road, Suite 12; Harrisburg, PA 17110-3683.**

71st ANNUAL CONVENTION  
PENNSYLVANIA DISTRICT OF KEY CLUB INTERNATIONAL  
March 10-12, 2017 Hilton Harrisburg Hotel

**IMPORTANT:** Carefully review the Registration instructions. *The registration deadline is February 3, 2017.* Space and pricing cannot be guaranteed if the registration is received after February 3, 2017.

CONVENTION REGISTRATION RATES PER PERSON (includes 1 meal {Saturday dinner}, 2 nights lodging and registration)

\$207.00 per person - quad occupancy  
\$231.00 per person - triple occupancy  
\$279.00 per person - double occupancy  
\$422.00 per person - single occupancy

**SEND THIS COMPLETED REGISTRATION FORM WITH PAYMENT TO:**  
(check payable to PA Key Club or appropriate Credit Card Information)

Kiwanis Office  
2793 Old Post Road, Suite 12  
Harrisburg, PA 17110-3683  
P: 717-540-9300  
F: 717-540-1018  
E: [michelle@pakiwanis.org](mailto:michelle@pakiwanis.org)

Please duplicate this form if space is needed for additional registration.

Email either Michelle ([michelle@pakiwanis.org](mailto:michelle@pakiwanis.org)) or Kevin ([Kevin@pakiwanis.org](mailto:Kevin@pakiwanis.org)) or call 717-540-9300 with any questions or concerns.

**(BE SURE TO FILL OUT BOTH SIDES OF THIS FORM.)**

# READ AND COMPLETE BOTH SIDES OF THIS FORM

-- Clearly mark with a "V" any registrants needing/wanting vegetarian meals.

Key Club of \_\_\_\_\_

High School Address \_\_\_\_\_

Total Number of Registrations \_\_\_\_\_ Total Fee Enclosed \$ \_\_\_\_\_

(All fees must be enclosed with a check or appropriate credit card information. A credit card information form is included in the convention mailing.)

Approximate Time of Arrival \_\_\_\_\_

**Note: The official hotel check in time is 3:00 PM and depends on room availability. If arrival time is not marked, we will assume a 3:00PM arrival for check in purposes.**

## KEY CLUB REGISTRATION AND ROOM ASSIGNMENT

(Please CLEARLY PRINT or attach separate typed sheet.)

Room 1 Male\_\_ Female\_\_ Room 2 Male\_\_ Female\_\_ Room 3 Male\_\_ Female\_\_

1. \_\_\_\_\_ 1. \_\_\_\_\_ 1. \_\_\_\_\_  
2. \_\_\_\_\_ 2. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 3. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 4. \_\_\_\_\_ 4. \_\_\_\_\_

Room 4 Male\_\_ Female\_\_ Room 5 Male\_\_ Female\_\_ Room 6 Male\_\_ Female\_\_

1. \_\_\_\_\_ 1. \_\_\_\_\_ 1. \_\_\_\_\_  
2. \_\_\_\_\_ 2. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 3. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 4. \_\_\_\_\_ 4. \_\_\_\_\_

Room 7 Male\_\_ Female\_\_ Room 8 Male\_\_ Female\_\_ Room 9 Male\_\_ Female\_\_

1. \_\_\_\_\_ 1. \_\_\_\_\_ 1. \_\_\_\_\_  
2. \_\_\_\_\_ 2. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 3. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 4. \_\_\_\_\_ 4. \_\_\_\_\_

## ADULT REGISTRATION AND ROOM RESERVATION

Please indicate whether a Kiwanian, Faculty Advisor, or parent and indicate the desired accommodations - single or double. ONE ADVISOR OR ADULT SHOULD BE REGISTERED FOR EVERY TEN (10) KEY CLUBBERS.

1. \_\_\_\_\_ Room Type: \_\_\_\_\_  
2. \_\_\_\_\_ Room Type: \_\_\_\_\_  
3. \_\_\_\_\_ Room Type: \_\_\_\_\_

**CONTACT PERSON:** Should any questions or problems arise concerning registration, please give the name, address, day & evening phone numbers of one of the adult Advisors staying with the club at the hotel. All information below must be provided.

NAME \_\_\_\_\_ Phone: Day ( ) \_\_\_\_\_ Evening ( ) \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY & ZIP CODE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

CREDIT CARD INFORMATION

(To be completed and used only if a club is paying for the entire amount due by credit card. **ALL INFORMATION BELOW MUST BE PROVIDED TO PROCESS THE TRANSACTION.**)

CHECK ONE (But only one): \_\_\_\_\_ VISA    \_\_\_\_\_ MASTERCARD    \_\_\_\_\_ AMEX    \_\_\_\_\_ DISCOVER

**CARD NUMBER:**

**EXPIRATION DATE (MONTH/YEAR):**        -        **Card ID.#:**

**NAME ON CARD:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**CARD BILLING INFORMATION:**

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_





## AUTHORIZATION TO ATTEND EVENT AND EMERGENCY MEDICAL TREATMENT AUTHORIZATION

**Please type or print all information.** This form is required for all Key Club members attending designated Key Club International events or activities. This form must be completed by the parent, legal guardian, or person in loco parentis for the member.

<b>Member</b> Name _____ Last Name                      First Name                      Middle Initial Mailing Address _____ Street Address City                                      State/Province Postal Code                                      Nation Sex (circle one)    F    M    Height _____ Weight _____ Birth Date    Month: _____ Day _____ Year _____	<b>Chaperone</b> Who is the designated Chaperone responsible for your Key Club Member? _____ Relationship to Member _____ <b>Note:</b> An adult chaperone for Key Club shall be a Kiwanis member, faculty member, parent, legal guardian or person who is in loco parentis, over the age of 21, approved by the school, and registered with and accompanying the Key Club member at the event of activity.
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### Emergency Information

In case of emergency, please contact: \_\_\_\_\_ Relationship to member \_\_\_\_\_

Daytime phone (\_\_\_\_) \_\_\_\_\_ Night time phone (\_\_\_\_) \_\_\_\_\_

Alternate contact \_\_\_\_\_ Relationship to member \_\_\_\_\_

Daytime phone (\_\_\_\_) \_\_\_\_\_ Night time phone (\_\_\_\_) \_\_\_\_\_

### Medical Information

Health Insurance Company \_\_\_\_\_ Policy Number \_\_\_\_\_

Group Name on Insurance Coverage \_\_\_\_\_

Telephone number or other contact information shown on insurance card \_\_\_\_\_

Will your Key Club member be taking any prescription medication or over-the-counter drugs of any type? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

Has he/she ever been or currently being treated for (circle "Yes" or "No")?

Nervousness?	Yes No	Rheumatic Fever?	Yes No	Asthma?	Yes No
Convulsion or Epilepsy?	Yes No	Cancer or Tumors?	Yes No	Diabetes?	Yes No
Heart Condition?	Yes No	Headaches?	Yes No	Allergies to medication?	Yes No
High Blood Pressure?	Yes No	Fainting Spells?	Yes No		

Any other Allergies?    Yes No    If Yes, please list \_\_\_\_\_

Please provide additional information for any medical conditions for which a "Yes" answer was given above.

I am the parent or legal guardian for the above-named Key Club member, and give my permission for him/her to attend the convention, conference and/or other event(s) sponsored by Key Club International. I also have read and understand the Code of Conduct shown on the reverse side, and I understand that a violation of certain provisions of these rules may result in the dismissal of my Key Club member from the event. I hereby certify that the information provided above is correct.

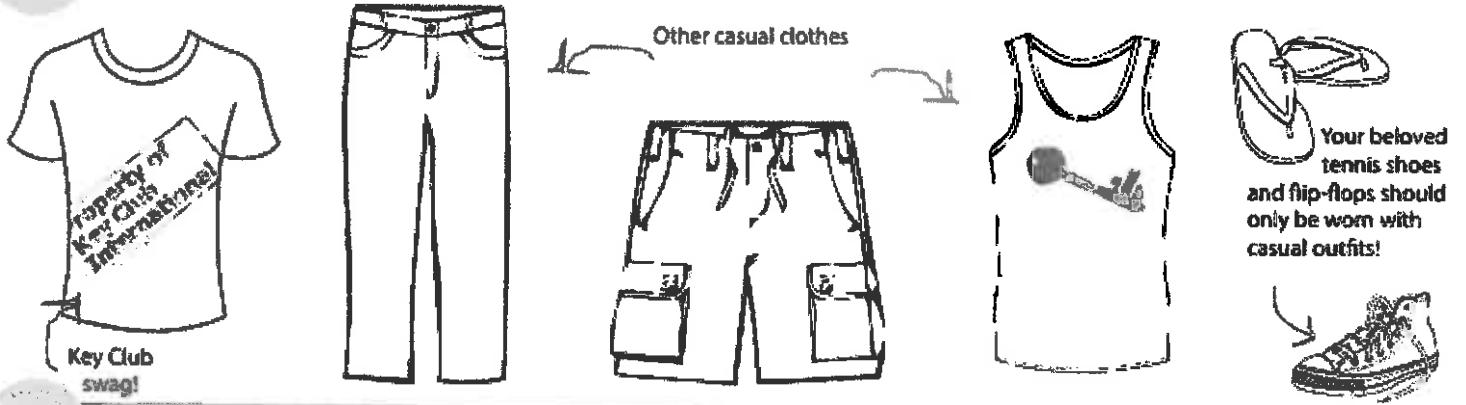
In the case of medical emergency, I understand that every effort will be made to contact the emergency contacts listed above. In the event those persons cannot be reached or time does not permit, I hereby give permission to a licensed physician to provide proper treatment, including but not limited to hospitalization, injection, anesthesia and/or surgery, for the above named Key Club member.

Parent or Guardian \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



# Dress Code Guide

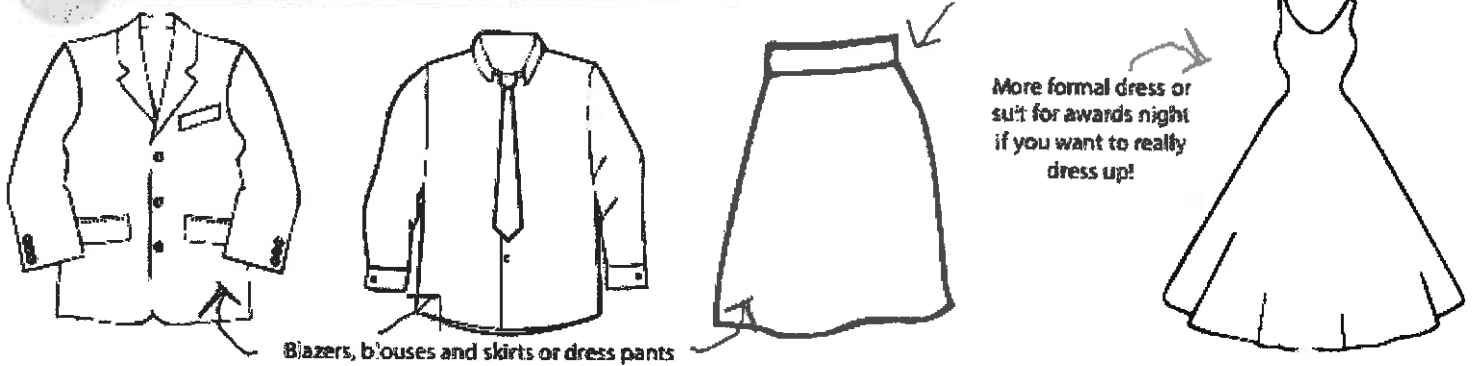
## 2 Casual outfits



## 2 Business-casual outfits



## 2 Business-professional outfits



## + Other items

- Undergarments
- Swimsuit
- Pajamas
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**DISTRICT CONVENTION  
CHECKLIST FOR  
KEY CLUB ADVISERS**

DISTRICT CONVENTION REGISTRATION WILL BEGIN AT 2:00 P.M. ON FRIDAY, MARCH 10, 2017. Your registration will not be available until 2:00 p.m. *Please note that hotel rooms may not be available until 3:00 p.m. or later.*

- \_\_\_\_\_ 1. Before leaving for the District Convention, be sure that each student has properly completed and brought with them the Authorization to Attend and Authorization for Emergency Medical Treatment form.
- \_\_\_\_\_ 2. The Key Club **Advisers** should report to the Hotel front desk to register the entire club for hotel rooms and secure room keys.
- \_\_\_\_\_ 3. **Advisers** should pick up the registration packets at the Key Club District Convention Registration desk, which will be at the Conference Registration desk on the Main Level.
- \_\_\_\_\_ 4. Turn in the Authorization to Attend and Authorization for Emergency Medical Treatment forms. (All of these forms may be submitted by mail or e-mail in advance of the convention if so desired.)
- \_\_\_\_\_ 5. **Club Voting Delegates** should go to the credentials desk to obtain their delegate's sticker and other information.
- \_\_\_\_\_ 6. Turn in any contest materials to the Contest Registration Office.
- \_\_\_\_\_ 7. Please be sure to review the District Convention code of conduct with all of your attendees.
- \_\_\_\_\_ 8. Please be sure to review the Code of Ethics and Responsibilities for Adults.

**Code of Ethics and Responsibilities  
For Adults  
Working with Youth in Kiwanis Family Sponsored or Related Activities**

Kiwanis International is a worldwide organization of men and women whose clubs serve children, develop youth leadership, and provide for social and business networking. To many Kiwanians, faculty advisors, school administrators, and parents of the sponsored programs members, the sequence of the three-part mission of Kiwanis demonstrates the highest priority Kiwanis places on the youth related programs. Kiwanis International believes that youth deserve the best Kiwanis has to offer. This includes the relationship and interaction between the youth impacted by the sponsored programs and those adults who so generously give of themselves to assure the success of the Kiwanis family organizations.

Realizing the lasting influence adults serving as role models and mentors to youth have, Kiwanis International has adopted the following Code of Ethics and Responsibilities for adults, both Kiwanians and school faculty, involved with Kiwanis sponsored youth-orientated programs and projects.

**Advisement (Organizational Operation)**

Sponsored Programs organizations advisors must allow the students to be the responsible decision makers of their organizations. The advisors are to provide continuity, guidance, training, stability, and historical perspective to develop students capable of making those sound, reasonable decisions.

**Confidentiality**

Sponsored Programs organizations must be permitted to create responsible partnerships between students and adults in matters of interpersonal relationships; medical and financial histories; and social, disciplinary, and legal issues.

**Elections and Campaigning**

Sponsored Programs organizations must be permitted to manage and determine their officer elections without outside influence by non-members.

**Interaction with Other Adults**

Sponsored Programs organizations advisors, chaperones, and administrators must embody the objects of Kiwanis International in interactions with Kiwanis district and International boards, non-Kiwanis associations and organizations, the public, and vendors serving the organization.

**Leadership Development**

Sponsored Programs organizations must be permitted to create a training environment through cooperation and leadership allowing officers and members to fulfill their responsibilities.

**Student/Advisor Relationship**

In Sponsored Program organizations, relationship with students must be open and respectful while keeping in mind the advisor is a role model.

**Transportation and Chaperoning**

Sponsored Programs organizations advisors, chaperones, and administrators must use common sense when traveling or arranging travel for or with students. Situations, which can compromise the ethical or moral values reflected by Kiwanis International or district, must be avoided. **It is strongly suggested and urged that all adults serving as a chaperone and/or providing transportation check with and take the necessary action for each school/institution's background check requirements if they have not done so previously.**

# 2017 PENNSYLVANIA KEY CLUB DISTRICT CONVENTION SERVICE FAIR

This year's annual Service Fair will take place on Saturday, March 11, 2017 from 11:15 AM to 12:45 PM (setup starts at 10-11 AM) at the Hilton Harrisburg Hotel. The Service Fair provides an opportunity for clubs and organizations to interact with Key Club members from across the state of Pennsylvania, while promoting and sharing ideas. Members can then take these ideas back to their home clubs in order to better serve their communities.

All Pennsylvania Key Clubs and relevant organizations are invited to showcase a display at the District Convention Service Fair. In previous years, displays have included single service projects, a general overview of the club/organization's activities, a featured aspect of the club/organization's service initiative, and Kiwanis and Key Club District committees/service partners.

To request a display, please complete the form below by February 16, 2017. Space is limited and will be allotted on a first come, first serve basis. *Note: Any individual or organization that participates in the Service Fair is responsible for arranging audiovisual equipment, cords, and any other items that are needed. The Kiwanis and Key Club District Office will not make arrangements for these items.*

Return this form by mail, e-mail, or fax to:

Pennsylvania Kiwanis District Office  
2793 Old Post Road; Ste. 12  
Harrisburg, PA 17110-3683  
Phone: (717) 540-9300  
Fax: (717) 540-1018  
Email: [Michelle@pakiwanis.org](mailto:Michelle@pakiwanis.org)

Club, Committee, or Organization Name	
Name of Contact Person	
Address	
City	
State	
Zip Code	
Phone Number	
Fax Number	
E-mail Address	
Topic of Display	
Plan to use electronic equipment? (Y/N)	

# Pennsylvania Key Club District Convention Program Ads



The Pennsylvania Key Club District Convention program book offers advertising opportunities to Key Clubbers, Kiwanians, Key Clubs, Kiwanis Clubs, Businesses, and other organizations. Nearly 500 copies of the book will be distributed to Key Clubbers and Kiwanians. Many Key Club and Kiwanis Clubs purchase ads to offer expressions of support and thanks. Business and organizations use the ads to offer products and services to Key Clubs and Kiwanis Clubs.

## PART I: COMPANY/CONTACT INFORMATION

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Individual to Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature of Purchaser: \_\_\_\_\_

**Submission Deadline: February 16, 2017**

## PART II: AD INFORMATION

The following chart contains the type of ads, their printable area, and price: (Note: Page size is 8.5" length x 5" wide.)

Type	Printable Ad Area	Price
Full Page	7.25" length x 4.5" wide	\$ 85.00
Half Page	3.5" length x 4.5" wide	\$ 50.00
Quarter Page	3.5" length x 2.25" wide	\$ 45.00

**Special Note:** The Inside front and inside back covers are available for purchase for \$125.00 per cover. The back cover is available for \$150.00.

Program Ad Size(circle one):      Full    Half    Quarter    Inside front    Inside back    Back

**If at all possible**, ads should be submitted electronically, preferably in **Adobe PDF** or **Microsoft Word** format. Paper ads are welcomed, but please include camera-ready logos/artwork. All electronic ads should be sent to the Kiwanis District office using the following e-mail address: [Kevin@pakiwanis.org](mailto:Kevin@pakiwanis.org). Paper ads can be sent to the address below.

Please make all checks payable to the Pennsylvania Key Club. Checks can be mailed to the Pennsylvania District Kiwanis Office:

Pennsylvania District Kiwanis Office

Attn: Kevin Thomas

2793 Old Post Road, Ste. 12

Harrisburg, PA 17110-9346

Please note: No ad will be accepted without payment. In addition, the Pennsylvania Key Club and Kiwanis District reserve the right to not accept any ad based on its content or on the nature of the organization submitting the ad.

Have questions? Please contact Pennsylvania District Executive Director Kevin Thomas at (717) 540-9300 or at Kevin @pakiwanis.org.

Examples of Past Program Ads:



**CHANGING  
THE WORLD**

**one child and  
one community  
at a time.**



**Kiwanis Club of Phoenixville**  
Serving Phoenixville for 83 years  
P.O. Box 622  
Phoenixville, PA 19460  
610-408-2117  
[www.phoenixvillekiwanis.org](http://www.phoenixvillekiwanis.org)

Wealth Management services using  
only non-proprietary products:


- All IRAs
- Insurance products where appropriate
- Education Planning
- Consulting Services

**LPL Financial**

J. Frederic Redalob, Registered Representative  
209 Meadow Trail, Dillsburg  
Office: (717) 768-5129  
E-mail: [frederic.redalob@lpl.com](mailto:frederic.redalob@lpl.com)  
[www.lpl.com/fred.redalob](http://www.lpl.com/fred.redalob) Member #1962990



We sure hope all of you are having a fantastic time here at PA District Convention 2009! The BAMS Key Club would like to thank the Kiwanis of Bradford for sponsoring our club to be here! Thank you everyone who served their communities this year! YOU made the difference!





**Pennsylvania District – Key Club International**

**DELEGATES & ALTERNATES  
CERTIFICATE OF ELECTION**

This certifies that the following members of the  
**KEY CLUB OF** \_\_\_\_\_  
are duly elected delegates and alternates of this Club to the Annual District  
Convention's House of Delegates.

**Delegates:**

1. \_\_\_\_\_

2. \_\_\_\_\_

**Alternates:**

1. \_\_\_\_\_

2. \_\_\_\_\_

**Verification Signatures:**

President \_\_\_\_\_ Secretary \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:** Each chartered club, in good standing, shall be entitled to two (2) delegates to District Convention. These delegates should be elected not less than thirty (30) days prior to convention. Alternates should be chosen for each delegate. Each delegate shall be entitled to cast one (1) vote in the House of Delegates. In his/her absence, the alternate shall cast one (1) vote. *There shall be no voting by proxy.*

**No club shall be considered "in good standing" which is delinquent in payment of District and/or International dues.**



# KEY CLUB

## Pennsylvania District KC Cash

Throughout various fundraisers by the Pennsylvania District, a limited amount of scholarships are available for students to attend the Pennsylvania District Convention. Members must complete the official application to be eligible. The District Board will review all forms and determine the recipients of the scholarship(s) as well as the amount(s) to be awarded. Please note, the amount of scholarship funds available will vary each year and are dependent upon the amount of money raised by previous fundraisers.

*Note: The entry must be postmarked by **Tuesday, December 20, 2016**. Applications must be sent to Mr. Michael Coolbaugh, Zone 5 Administrator, to be eligible. The Pennsylvania Key Club District Board will evaluate and make the final decisions for recipients*

### I. Key Club Member Information

Name	
Address	
City	
Zip Code	
Telephone	
E-mail	

### II. Key Club/Kiwanis Club Information

Key Club Name	
Key Club Division	
Zone	
Faculty Advisor Name	
Sponsoring Kiwanis Club	
Years in Key Club	
Have you been to a District Convention before?	
Positions held in Key Club (officer, committees, etc.)	
Number of Community Service hours for 2015-2016 year	

Any additional information you would like to share	
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**III. Recommendation(s)**

The application must be accompanied with at least one letter of recommendation (more than one is permissible). In this recommendation, please indicate why the Key Club member deserves to attend the Pennsylvania District Convention and be awarded a KC Cash Scholarship. The recommendation(s) can be from a Faculty Advisor, Kiwanis Advisor, School Principal, School Counselor, or Teacher

**IV. Narrative**

The application must also include a narrative discussing why the applicant wants to attend the District Convention. The narrative should be at least 500 words but no more than 1,000 words, typed. It shall be double-spaced with each new paragraph indented in Times New Roman, 12-point font.

**V. Verification Signatures**

We verify the accuracy of the information contained in this submission to be true and accurate.

Key Club President	Signature	Date
Key Club Faculty Advisor	Signature	Date

Applications should be sent to Mr. Michael Coolbaugh, Zone 5 Administrator  
No later than Tuesday, December 20, 2016

**Email:** [HYPERLINK "mailto:zone5administrator@pakeyclub.org"](mailto:zone5administrator@pakeyclub.org)  
[zone5administrator@pakeyclub.org](mailto:zone5administrator@pakeyclub.org)  
(Preferred method – scanned as one document, if possible)

**Physical Address:**  
Michael Coolbaugh  
ATTN: KC Cash Application  
1030 Old Exeter Avenue  
Exeter, Pa. 18643

**DIRECT ANY QUESTIONS TO MR. MICHAEL COOLBAUGH**



CONTACT US



# STRAWBERRY SQUARE®

THE KEY BLOCK

Offering a variety of selections from our convenient food court. There's something to please even the most discriminating tastes!

HOME   RETAIL & SERVICES   LIVING   DINING   ENTERTAINMENT   EDUCATION   FITNESS   OFFICES   EVENTS

## Dining

### Food Court and First Floor Kiosk

Tenant Name	Tenant Description	Phone / Website URL
Arby's	Slow roasted roast beef sandwiches and other varieties, selected chicken choices & a light menu with fresh toppings & savory sauces. We also have salads & premium cut potatoes & a new line of appetizers to treat your taste buds.	717-234-8633 <a href="http://www.arbys.com">www.arbys.com</a>
Au Bon Lieu	Serving sweet and savory crepes that strive to bring the traditions of France to Harrisburg. Our menu includes some organic items, and uses local farmer's produce. Convenient hours from 10 to 10.	717-743-1153
Auntie Anne's Pretzels	Made from scratch, hand-rolled and baked fresh all day. Try our original, cinnamon sugar, sweet almond and roasted garlic pretzels; original, cinnamon sugar and cheddar stuffed pretzel nuggets, or our pretzel dogs. They pair perfectly with our dips... cheese, caramel, hot salsa cheese, marinara, sweet glaze, and sweet mustard. We also serve coffee, breakfast sandwiches and a variety of beverages. Hours are from 6 AM to 6 PM, located on the first floor.	717-236-5550 <a href="http://www.auntieannes.com">www.auntieannes.com</a>
Bagel Lover's Café	Featuring kettle boiled and hearth baked bagels. Delicious pastries and homemade cream cheeses. Breakfast and lunch catering available.	717-236-5600 <a href="http://www.bagelloverscafe.com">www.bagelloverscafe.com</a>
Chef Chen's Express	Great chinese food in Strawberry Square Food Court.	717-236-6888

### Business Hours:

Monday-Friday: 10:00am-6:00pm  
Saturday: 10:00am-5:00pm  
Sunday: closed

*Individual businesses' hours may vary*

**Monday - Saturday:** Building opens at 5:30 AM and building closes at 9 PM  
**Sunday:** Closed

320 Market Street  
Harrisburg, PA 17101



Looking for a spot to host your next business meeting?

*Click here to learn more!*

Little Amps Coffee Roasters Location: 1st Floor Kiosk	We are a small batch coffee roaster focused on sourcing, roasting and brewing the best coffee we find from around the world. With 3 locations in Harrisburg and a wholesale program, there are plenty of ways to get amped!	717-695-4882 <a href="http://www.littleampscoffee.com">www.littleampscoffee.com</a>
Sakura Tokyo Express	Variety of Asian food: Fresh Sushi snack packs, orange flavored Tokyo Chicken, Black Pepper Chicken, Bourbon Chicken, delicious Vietnamese Phô Soup.	717-236-8888
Santa Fe Mexican Grille	Santa Fe Mexican Grille offers authentic mexican burrito's, tacos, and salads made to order. Also serving Rotisserie chicken, fresh steamed vegetables and other side dishes.	717-920-8226
Subway	Subway offers a large selection of delicious subs, salads and flat bread wraps. Platters and giant party subs are also offered for larger groups and meetings. Soda, chips and cookies compliment the meal and are available as "meal deals".	717-234-0280 <a href="http://www.subway.com">www.subway.com</a>
Taco Bell	Famous Mexican Fast Food Chain. Specializes in different kind of Tacos, burritos, Nachos, Quesadillas and much more.	717-238-4342 <a href="http://www.TacoBell.com">www.TacoBell.com</a>
Tropical Smoothie Café	Tropical Smoothie Café's menu boasts bold, flavorful food & smoothies with a healthy appeal. Our smoothies are made from real fruit & natural sugar. Our toasted wraps, sandwiches, flatbreads and gourmet salads are made fresh with high quality meats & cheeses.	717-236-2122 <a href="http://www.tropicalsmoothie.com">www.tropicalsmoothie.com</a>
Two Brothers Pizza	Best pizza shop in Downtown Harrisburg! Come and enjoy our quick and friendly service during your lunch hour.	717-233-7540

**The Candy Store:**  
Quality chocolates, nuts and gummies.  
[More »](#)



**Cue-Nique Lottery II:**  
Novelties & Pennsylvania Lottery ticket sales.  
[More »](#)



# DCON HELPING DOGS

**WHAT:** Making t-shirt dog toys

**WHEN:** Meet and Serve

**HOW YOU CAN HELP:** Bring old t-shirts along with you to DCON and make sure to help us make a few toys Friday night!



PENNSYLVANIA KEY CLUB

**DISTRICT  
CONVENTION**

 **Kiwanis**  
PENNSYLVANIA DISTRICT

# KEY LEADER®

April 28-30, 2017 | Camp Conrad Weiser

May 5-7, 2017 | Camp Allegheny

## About

Key Leader is designed to inspire young people to achieve their personal best through leadership. Key Leader Camp is a three-day event where students learn communication and leadership skills through a series of group events, small break out groups and a ropes challenge course. The program is centered around the five key principles: Personal Integrity, Personal Growth, Respect, Building Community and Pursuit of Excellence.

## Who

Any students ages 14 to 18

## When & Where

April 28-30, 2017

Camp Conrad Weiser, 201 Cushion Peak Rd, Wernersville, PA 19565

May 5-7, 2017

Camp Allegheny, 100 Camp Allegheny Dr, Stoystown, PA 15563

Students will arrive for registration from 4 p.m. to 6 p.m. on Friday and depart at 11:30 a.m. on Sunday

## Cost

\$175 for the weekend

\$250 less \$75 PA Kiwanis Foundation Scholarship

\$150 for Key Club & Builder's Club members for the weekend

Above less \$25 Kiwanis International Scholarship (automatically applied, if eligible)

This includes all materials, food and lodging upon arrival.

**Registration open in January 2017 at [www.key-leader.org](http://www.key-leader.org)!**

Space is limited.

[www.key-leader.org](http://www.key-leader.org) | District Chair Stef Stamatopoulos [stef@stefstam.com](mailto:stef@stefstam.com)